



## **FACILITIES & EHS MANAGER**

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Monitor the facility to ensure it remains safe, secure, and well-maintained.
- Oversee construction and renovation projects to improve efficiency and to ensure that facilities meet environmental, health, and security standards, and comply with government regulations.
- Allocate Physical Resources in the organization.
- Oversee and understand maintenance and repair of machinery, equipment, and electrical and mechanical systems.
- Participate in architectural and engineering planning and design, including space and installation management.
- Plan, administer, and control budgets for contracts, equipment, and supplies.
- Prepare and review operational reports and schedules to ensure accuracy and efficiency.
- Set goals and deadlines for the department.
- Manages the environmental, industrial health and safety programs for semiconductor fab operations
- Oversees the development, planning, and implementation of environmental, health and safety policies; develops procedures (chemical safety, ergonomics, illness and injury prevention, and building safety) used by fab operations and other areas in the company premises
- Ensures compliance with federal, state, and local regulations pertaining to environmental safety and handles all contact with appropriate agencies
- Assists in evaluation of chemicals, activities and processes for compliance and prevention of EHS impacts
- Point of contact for emergency response teams and manage workers compensation program administration
- Analyzes performance trends to develop objectives under the EHS program
- Effectively leads positive change where needed to align with business objectives and other company locations
- Assists Fab Operations and affected product groups with management of change activities, including equipment and tool installation, process safety review and chemical use approval and pro-active prevention and management initiatives
- Uses appropriate communications and escalations to inform company leadership of all EHS-related incidents including, but not limited to injuries, illnesses, emergency incidents, including updates until root cause, corrective and preventive actions are identified and implemented
- Provide governance to ensure accurate systemic root cause and preventive actions are implemented
- Other duties as required

### **BASIC QUALIFICATIONS, EXPERIENCE, SKILLS AND EDUCATION REQUIRED**

- 10 years facilities experience, 5 years facilities management experience in a manufacturing environment.
- Manufacturing experience to include thin films, photolithography, wet/dry etch, or metrology is strongly desired
- Requires ability with common business software (Excel, Word, Power Point, Visio, Access) and MES.
- Skills required include Leadership, Communication, Prioritization, MES, Purchasing, Management of Direct Personnel, Networking, Instruction, Procedures, Documentation for small to medium sized businesses.

### **ITAR/EAR CRITERIA**

- This position will require lawful access to ITAR/EAR controlled information and employees in these roles will need to meet those requirements. Requirements include US Citizenship, US Permanent Resident or ability to meet contract-specific licensure requirements.

### **OTHER JOB RESPONSIBILITIES**

- Interacts collaboratively with fab leadership to drive continuous improvement to Facilities and EHS programs
- May directly manage a safety team operating on a 24/7 work shift
- Serve in a leadership role to safety committee members, engineering, and operations departments to ensure effective execution of EHS programs
- Participates as a site emergency responder

### **LOCATION OF EMPLOYMENT**

- Albuquerque, NM

***Send resume/CV via email to [careers@3DGSinc.com](mailto:careers@3DGSinc.com)***